

WEDDING RECEPTION WORKSHEET

Thank you for choosing **SONGS 2 GO** for your reception. Please take the time to fill out the following information for me to serve you better.

The **date** of reception is _____ Location _____

Bride's name _____

Groom's name _____

Bride's Parents name _____ Groom's Parents _____

CEREMONY/RECEPTION

Starting time _____ Estimated duration _____ Location _____

Will you require a secondary sound system for your ceremony? Yes ___ No ___

What time will the reception **Hall** be available for the DJ to set-up? _____

Until what time is the **Hall** rented? _____ Estimated number of Guests _____

Do you want a Grand Entrance song? Y N If so, what song? _____

Would you like the Wedding Party introduced? Y N If so, write names on back

Will there be a Photographer/Videographer? Y N If so, name _____

SEQUENCE OF EVENTS - (Refer to the Timeline Worksheet)

Dinner/food service? ___ Buffet ___ Served meal ___ Hors d'oeuvres ___ none

Who will release the tables? ___ DJ or Host Couple or Not needed ___ (circle one)

What type of dinner/background music do you prefer? _____

Will there Be a Video or Slide Show Y N _____

Will there be a Toast? Y N If yes, names _____

Cake cutting? Y N If yes, special song? _____

Bouquet toss? Y N If yes, special song? _____

Garter toss? Y N If yes, special song? _____

Dollar dance? Y N If yes, what type of music desired? ___ slow ___ upbeat

MUSIC FOR SPECIAL DANCES – (Refer to the Timeline Worksheet)

Bride & Groom Dance _____

Parents Dance

Father/Bride Y N If so, what song? _____

Mother/Groom Y N If so, what song? _____

Wedding Party? Y N If so, what song? _____

Any special milestones to be recognized? Please list below & song if needed.

Anniversaries _____ B-days _____

Favorite Radio Station(s)? _____

Do you want a special last song? _____ If so, what time? _____

